



**CALIFORNIA LAW ENFORCEMENT TELECOMMUNICATIONS SYSTEM (CLETS)
MISUSE INVESTIGATION REPORTING**

2018 Calendar Year	Cotati Police Department Agency Name or Qualifying Sub-Unit of a Non-LE Agency
1.4.19 Date	CA0490200 Originating Agency Identifier (ORI) Number(s) – Attach Additional Paper if Necessary

Kim Petersen Name of Person Completing Form	Kim Petersen Name of Agency CLETS Coordinator (ACC)
KPetersen@cotaticity.org E-Mail Address of Person Completing Form	KPetersen@cotaticity.org E-Mail Address of Agency CLETS Coordinator (ACC)
7077924611 Phone Number	7077924611 Phone Number

1. Total number of investigations performed related to CLETS misuse: ☒
2. Total number of misuse investigations with **NO** misuse found: ☒
3. Total number of misuse investigations still pending: ☒
4. Total number of **founded** misuse violations from investigations: ☒
 - A. Total numbers for administrative actions taken on founded misuse violations¹:

Counsel	<input type="checkbox"/>	Reprimand	<input type="checkbox"/>	Training	<input type="checkbox"/>	Suspension	<input type="checkbox"/>
Resignation	<input type="checkbox"/>	Termination	<input type="checkbox"/>	Other ²	<input type="checkbox"/>	No Action ²	<input type="checkbox"/>
 - B. Total number of criminal complaints filed: **A**

Infraction	<input type="checkbox"/>	Misdemeanor	<input type="checkbox"/>	Felony	<input type="checkbox"/>
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 - C. Total number of convictions from criminal complaints:

Infraction	<input type="checkbox"/>	Misdemeanor	<input type="checkbox"/>	Felony	<input type="checkbox"/>
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5. How many misuse investigations originated from the following:

A. Private Citizen Complaints	<input checked="" type="checkbox"/>	B. Internal Within Department	<input checked="" type="checkbox"/>
C. From Another Agency	<input checked="" type="checkbox"/>	D. Department of Justice	<input checked="" type="checkbox"/>

Regardless of whether your agency had any reported misuse, submit this form by February 1 of each year for the previous calendar year. Include the number of investigations performed related to CLETS misuse and include any disciplinary action taken, if applicable. The agency may need to contact their internal investigations department. For additional information please refer to the Department of Justice information bulletin 18-07-CJIS on the California Law Enforcement Web (CLEW).

¹Total number of actions taken may exceed total number of founded misuse violations.
²If any number other than 0 is entered in "Other" or "No Action" it is required that the agency attach documentation that supports the decision. Personal information within the documentation should be redacted or omitted.